

PARTNERSHIP HEALTH CHECK

Complete this brief checklist for a quick check on the health of your partnership!More information on each area can be accessed from other resources (see suggestions at end).

# Consider the following:

# Communication

[ ]  Communication is regular (as per agreement)

[ ]  Communication is effective

[ ]  Issues are identified and addressed quickly

# Reporting

[ ]  All statistics have been provided as agreed (i.e. survey is completed at commencement and completion of USEP participation, any other agreed reporting between partners)

[ ]  There are no issues with each party effectively sharing information on the progress of the partnership

# Engagement

[ ]  Students are being engaged and word-of-mouth referrals are occurring (depending on maturity of partnership)

[ ]  Students report they are happy with access, information and support

[ ]  All partners are happy with the quality and quantity of engagement

# Integration

[ ]  University and Disability Employment Services (DES) work well together

[ ]  Opportunities to promote USEP are shared and acted on where possible

[ ]  Any identified issues been addressed satisfactorily

# Legal

[ ]  Any legal issues have been satisfactorily resolved

[ ]  Processes have been developed to avoid further issues

# Outcomes

[ ]  Positive outcomes are being achieved for students

[ ]  The partnership is a positive reflection of all partners

# Reliability

[ ]  The partners are reliable with communication and attendance

[ ]  The partners are reliably delivering on agreed outputs (e.g. information, invitation to events, follow up)

[ ]  The partners appear to be well supported by their organisation

# Options for partnerships that fail the health check:

# Mediate

* Can the issues be clearly identified?
* Are the partners willing to discuss the issues with a view to seeking resolution?
* Are the partners able to identify a solution that suits all parties and is in line with the national vision for USEP?
* Can input be gained from other successful partnerships regarding possible strategies (e.g. via community of practice or contacts provided on the USEP website)?
* Can assistance be sought externally?

# Renegotiate

* In the MOU, include newly agreed solutions from mediation and/or engagement with successful partnerships. Each party agrees to monitor the solutions for adherence.

# Dissolve

* If the issues are not able to be clearly identified, or the partners are not willing or able to seek resolution, the partnership can be dissolved at any time.
* Each partner is free to consider new opportunities with other partners.

# Escalate

* If the project had great potential but has failed, is it possible to identify why and escalate/advocate? Was there insufficient collaboration?