MONASH University

Recommending alternative arrangements for assessment (AAA) using Moodle & Monash Reporting System

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GROUP OF EIGHT AUSTRALIA

70,000

Students

1,500

Students registered with

888

Students registered with DSS that require AAA

1,255

Units with AAA data

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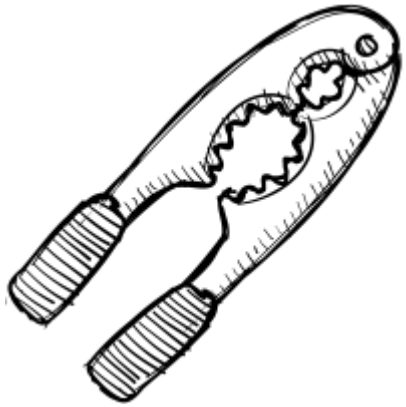
WHY DO WE NEED THIS?

THE CHALLENGE

- To track student's unit enrolments
- Determine who are the relevant staff for those units
- Determine when internal assessments are due
- Deliver timely AAA advice to those staff



History of MEETING THE CHALLENGE

- Disability Support Letters (LAPs).
- AAA test form.
- Dean’s (AAA) nominee program.
- Targeted AAA lists.

PREVIOUS PROCESS – SUMMARY

DISABILITY SUPPORT SERVICES

Support Letter

Students

DISABILITY SUPPORT SERVICES

Running ad-hoc reports

Staff

AIMS

- Urgency - timely AAA advice direct to target.
- Capacity - faculty better manage AAAs.
- Efficiency – remove redundant processes.
- Responsibility - lift onus from the student.
- Simplification - Simplify advice about processes.
- Potential - e.g. Academic Progress Committees.

PRIVACY RISK MANAGEMENT PLAN

RISK FACTORS	PROTECTIVE FACTORS	PROTECTIVE STRATEGIES
Staff receive potentially sensitive information which is outside their role	• Policy obligations of all Monash staff • Students more concerned about other students finding out • AAAs only – no private health information	• Traditional process option for students with privacy concerns • Default Moodle view does not display AAA information block • Include privacy warning on AAA block

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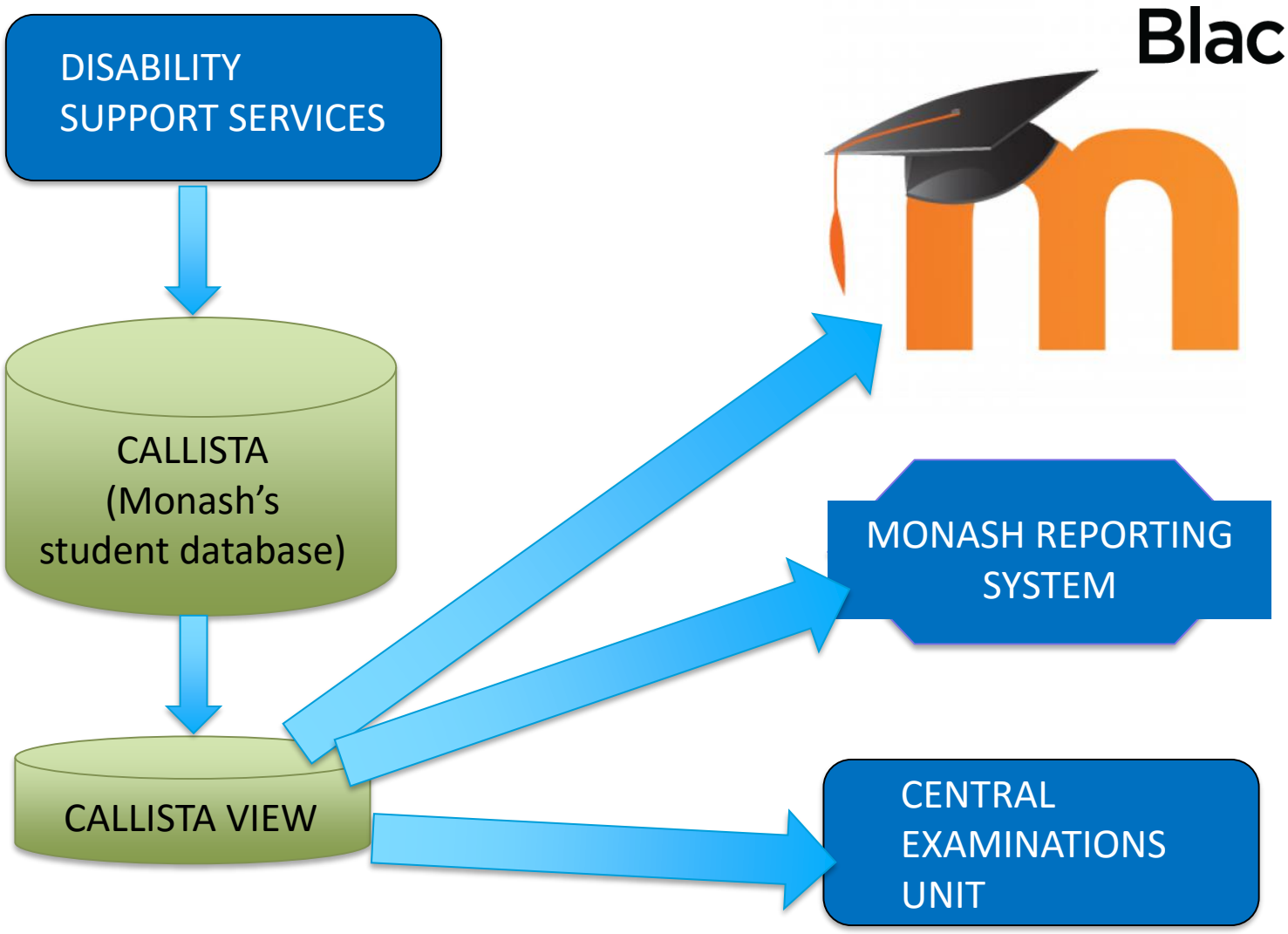
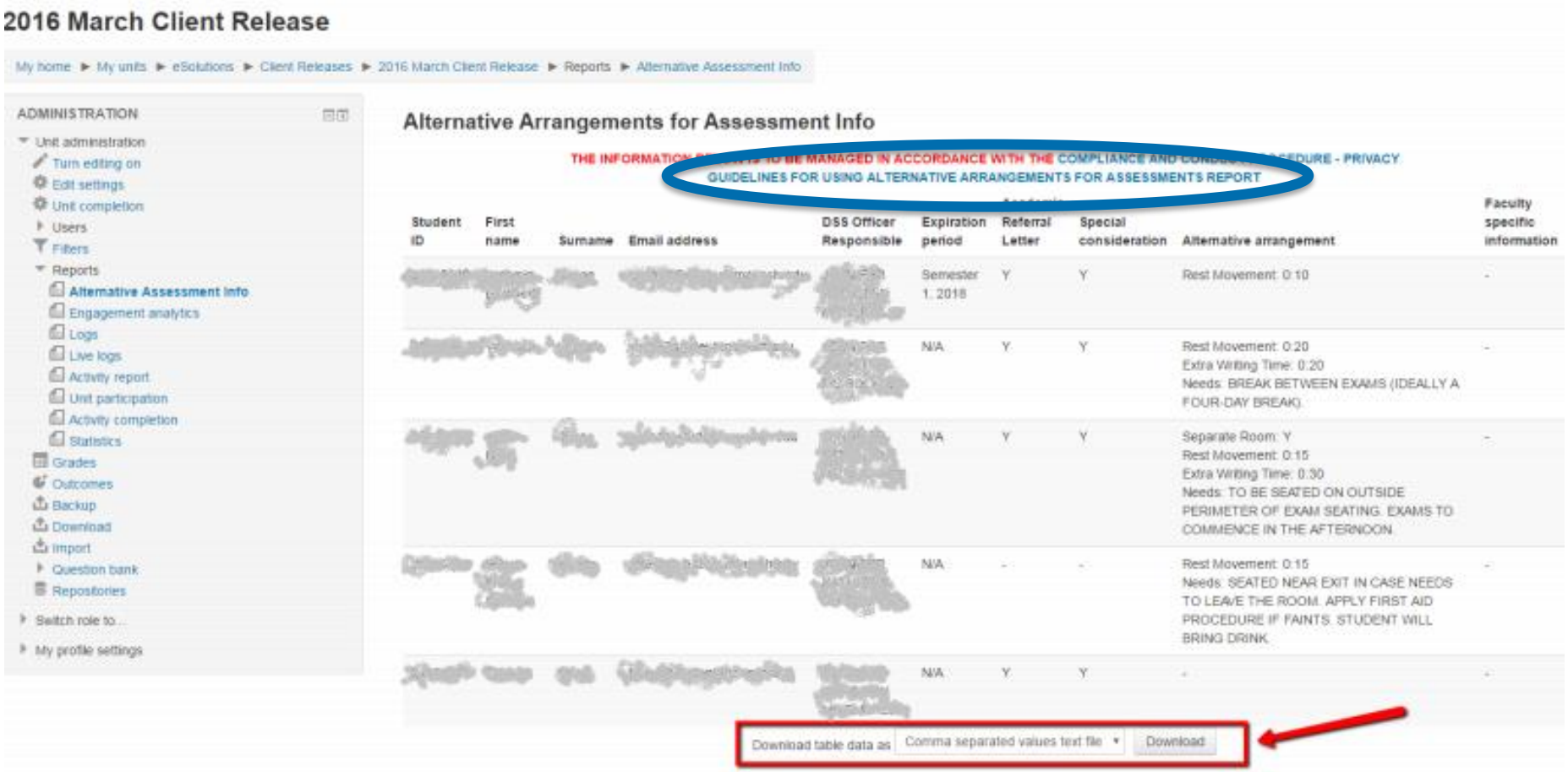
HOW DOES THE SYSTEM WORK?

HOW DOES IT WORK?



ALTERNATIVE ASSESSMENT INFO REPORT IN MOODLE



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DELIVERABLES FROM THE PROJECT

GUIDE TO THE AAA REPORT IN MOODLE

This guide ai
new Alternati
Click on the li

About

- What
- Who
- What
- What
  and h
- How

Understanding and implementing the AAA recommendations

Expiry period

A semester and year when students' eligibility for AAAs is due to expire may be specified. Otherwise AAA status remains valid. If expiry in the current semester is indicated staff may contact the responsible Adviser to confirm current eligibility. This applies particularly during the period after semester exams up until two weeks after census date of the following semester, when AAA audits are in process.

Alternative arrangement

These recommendations are developed primarily for final written examinations and may include some information which is specifically for staff in Examination Services. Often a student's AAA requirements within faculty are less stringent, depending on the context. Academic staff can liaise directly with students to finalize arrangements for local assessments and contact the Disability Adviser if clarification is required. Additional AAA recommendations specific to faculty might appear separately under the heading "Faculty specific information".

Application of EXTRA TIME components:

Examination Services calculates and applies extra time according the formula below. This should be used as a general guideline only and might not need to be strictly adhered to in certain contexts.

Additional WRITING TIME per hour is applied to the standard writing period. The REST TIME per hour is applied to the derived TOTAL WRITING TIME. Extra time is not applied to READING TIME and this is taken into account when recommendations are initially developed.

REST TIME cannot be used for reading or writing. REST TIME is optional, so the FINISH TIME is adjusted according to whether, or how much rest time has been used. Students can choose if, when, and how much of their rest time to take.

Note: For timed assessments of less than 1 hour duration, rounding up to the nearest 5 or 10 minutes would generally be supported.

you can use the
e (and MRS).

A report?
ms in the report

AAA report

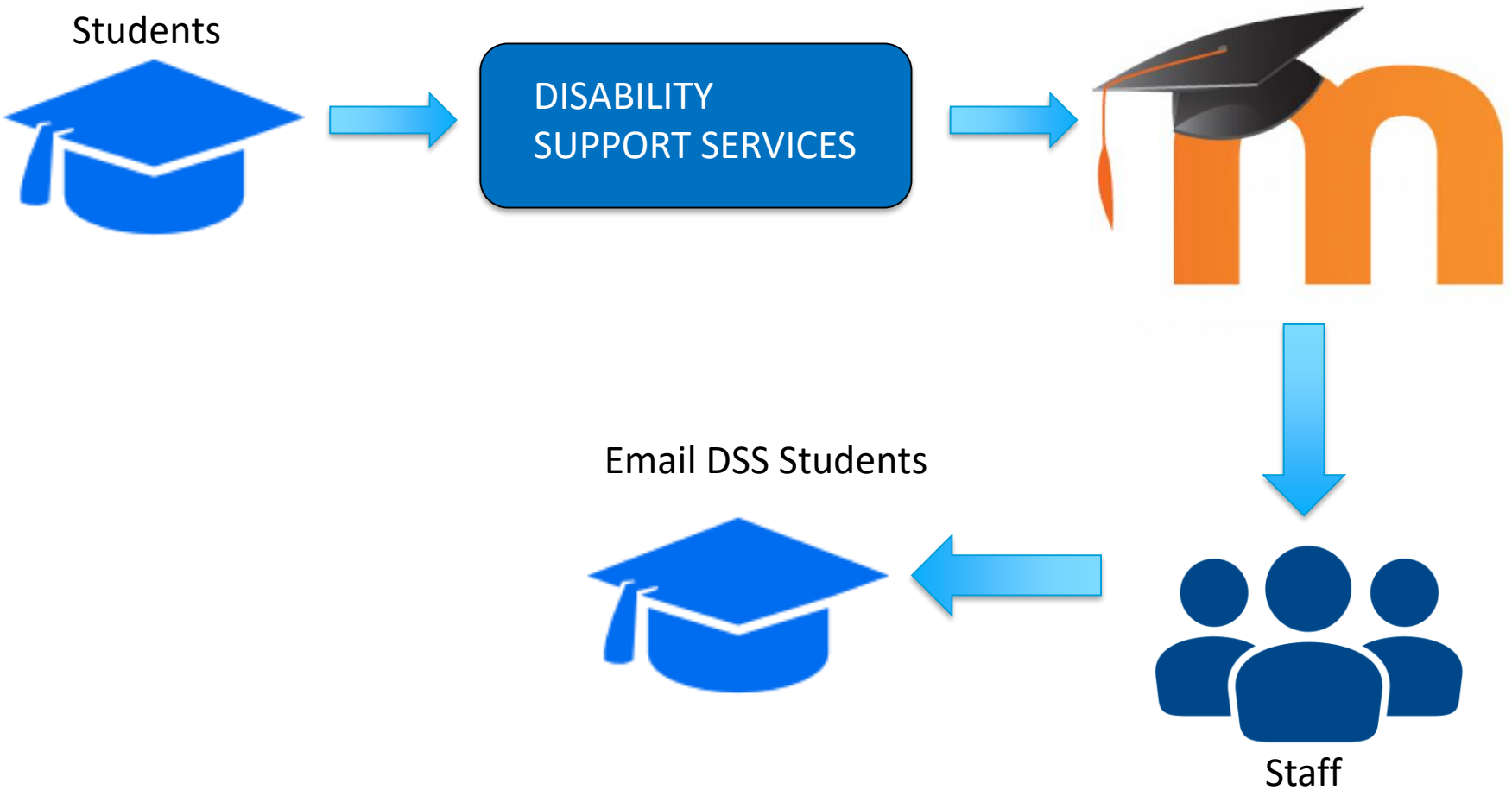
COMMUNICATION TO STAFF & STUDENTS

- Monash Insider (newsletter) article +

Email ..

- Academics that have a AAA student
- Moodle administrators in Faculties and Schools
- Admin staff that can access the Monash Report
- Students registered with Disability Support Services

NEW PROCESS - SUMMARY



BENEFITS FOR DISABILITY SUPPORT SERVICES

- Staff spending less time writing letters and more time value adding
- Services are more visible throughout the University and better incorporated into the mainstream

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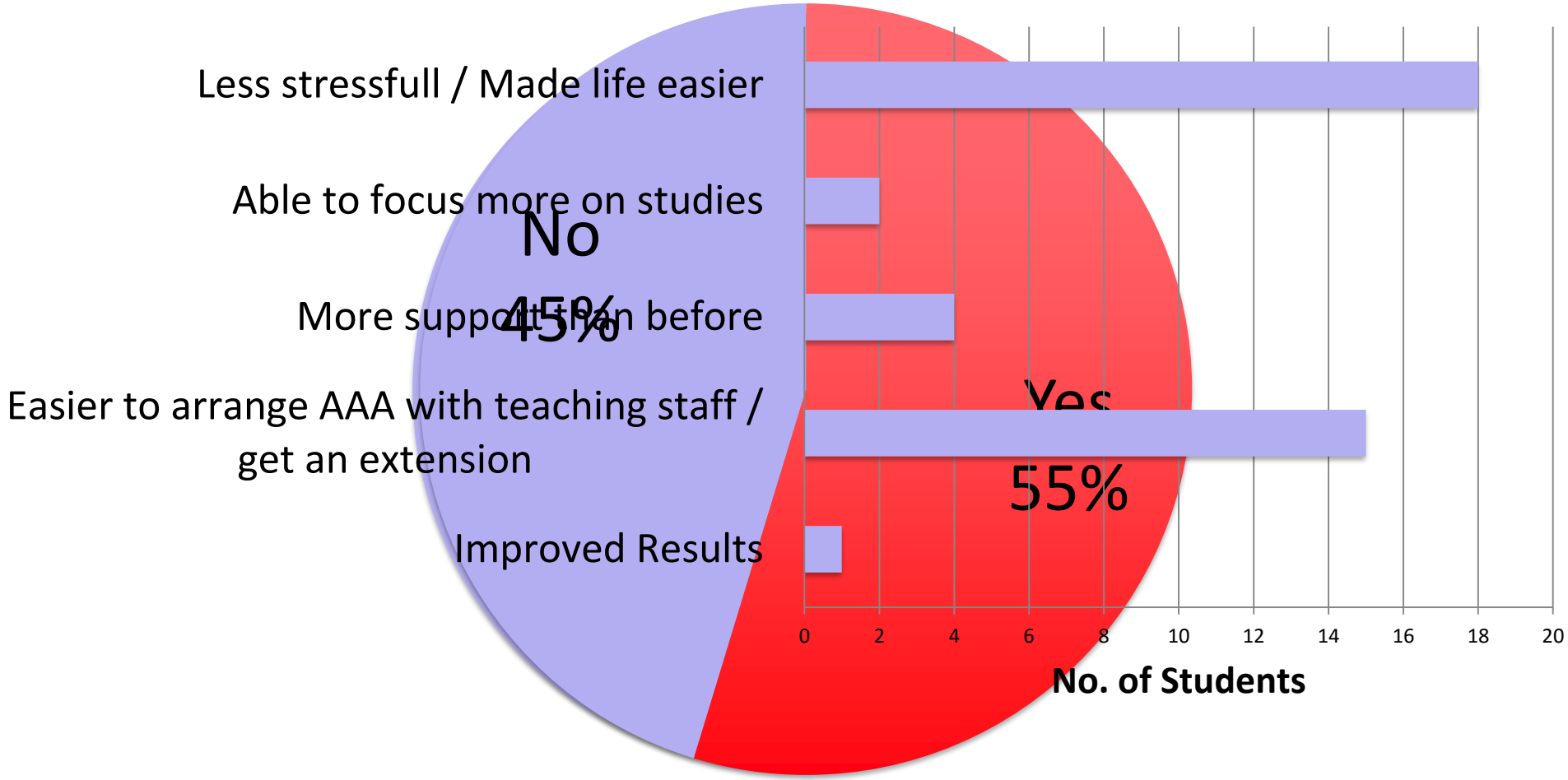
SURVEY RESULTS

STUDENTS SURVEY

Are you aware that academics now have almost immediate access to alternative arrangement for assessment (AAA) in Moodle?

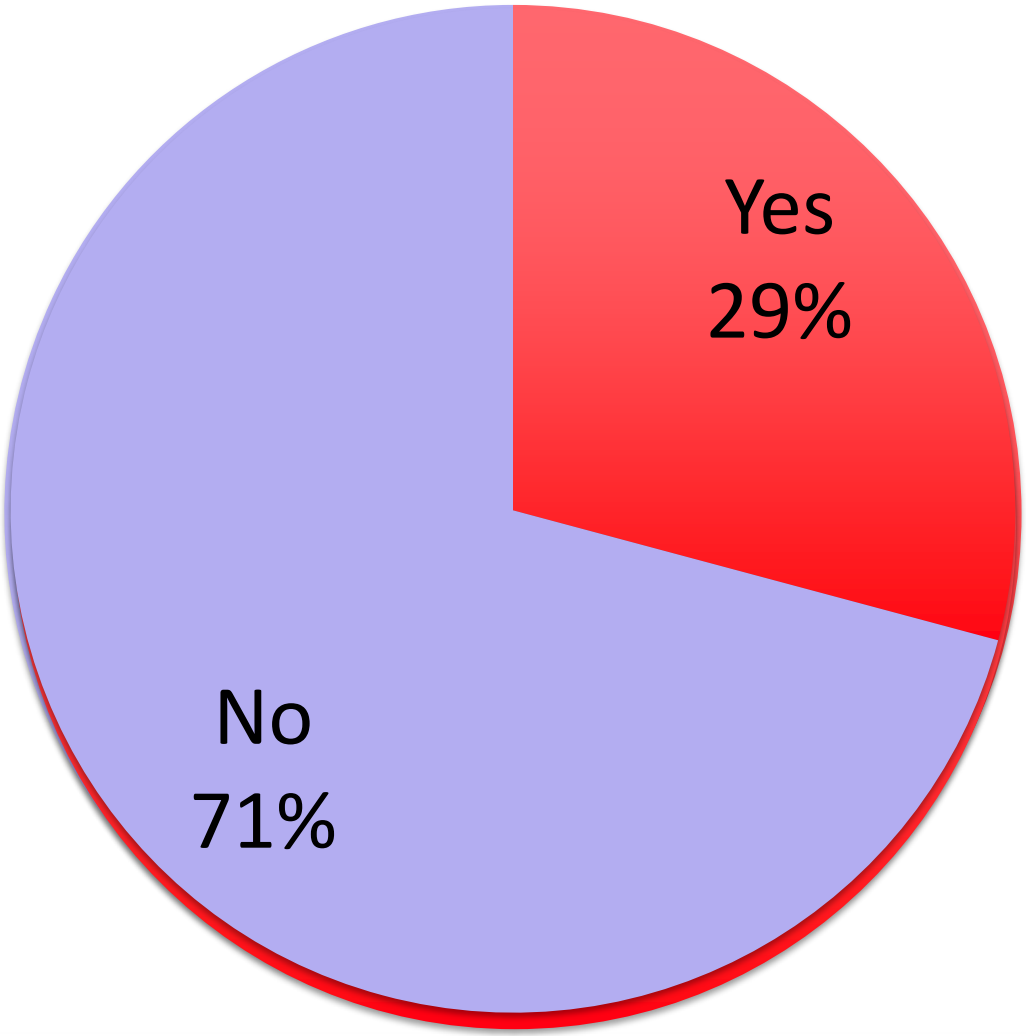
How has the student experience improved?



STAFF SURVEY

Has the information provided in the AAA specific?

Are you required a support letter from Disability Support Service?



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FUTURE IMPROVEMENTS

SUGGESTED IMPROVEMENTS

- Optional automatic email to notify academics of updated AAA
- Give phone contact for Disability Adviser
- Identify the campus where students are studying
- More fields for faculty specific adjustments
- Give information about student's condition & impacts
- Support letter (LAP) to be linked from the report

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THANK YOU FOR YOUR ATTENTION!